

**FILLMORE CENTRAL SCHOOL DISTRICT**  
**PO Box 177, 104 West Main St.**  
**Fillmore, NY 14735**

**BOARD MEETING MINUTES**

Future Meetings

April 21, 2016    Board meeting, 7:00 pm  
May19, 2016    Board meeting, 7:00 pm

**Wednesday, March 16, 2016 @ 7:00 PM in  
Conference Room – C117**

- Meeting called to order at 7:02 pm by Board President Parmenter.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT:**

Tom Parmenter, President  
Marcus Dean, Vice-President  
Paul Cronk, District Clerk  
Faith Roeske  
Sara Hatch

**ADMINISTRATION PRESENT:**

Ravo Root EdD, Superintendent  
Mike Dodge, High School Principal  
Thomas Ricketts, Business Manager  
Chelsey Aylor, CSE Chairperson

**1. PRELIMINARY MATTERS/PUBLIC COMMENT - NONE**

**2. PROGRAMS/PRESENTATIONS** – Representatives from Kinley Corporation, Clark Patterson Lee along with Al Lewis, Clerk of the Works, discussed current capital project information.

1. Michael Giardini, Senior VP for Kinley Construction Corporation, General Contractor for the Capitol Project, introduced himself and Project Manager Rodney Gleason. Mr. Giardini emphasized Kinley's commitment to the District to provide the best project possible.
2. We had the chance to look at samples of turf.
3. Clerk of the Works, Al Lewis talked about general project guidelines, including the disposition of salvaged material such as wood, concrete, kitchen parts, etc. A list of materials and items that may have some value will be developed for review.

**3. DISCUSSION/WORK SESSION**

3.1 Administrators' Reports:

Mr. Dodge, HS Principal

- 7-12 Data meetings are going great. Participants are looking for ways to increase effectiveness next year.
- A copy of the 5/6<sup>th</sup> grade SPACE and current copy of Eagles Wings were provided.
- Scholastic Challenge won their league and go to playoffs next month.
- NHS field trip to Shea's for Wizard of Oz is scheduled for early April.
- The School play, "Arsenic and Old Lace" started today.
- April 22 is the 3<sup>rd</sup> qtr awards assembly.
- There has been communication with Wide Awake Club Library in regards to the Library helping FCS teachers get research materials.

Mrs. Aylor, CSE Chair

- Reported on recent Disabled student's activities.

- The annual BOCES Spring Sports Spectacular for Special Education students will be held at Houghton College.
- The 7-12 data meetings are going very well. Counterparts from other schools have been inquiring on there effectiveness.
- There is continued review on how best to use iReady to benefit older students better.

### 3.2 Work Session

- Update on Smart Schools Investment Plan –
  - NYS held an informational meeting last week to share new requirements which include the need to post the Smart Schools plan on the District website for 30 days including a physical address where comments sent prior to the public hearing. This led to the cancellation of our scheduled public hearing for this month and the need to reschedule.
- Reviewed Capitol Project costs breakdown.
- Upcoming BOCES Meetings-
  - The annual meeting and budget presentation is scheduled for April 6 at the Olean Center. Dinner will be served at 6:00 pm, with the meeting starting at 7:00 pm.
  - The annual BOCES Candidate and Budget Vote is scheduled for April 19.

### 3.3 Superintendent's Report: Dr. Root

- 2016-2017 School Calendar –
  - There was a final review of the 16-17 calendar with recent changes in Oct. and Nov. in regards to teacher in-service days.
- Excellent Insurance Rating –
  - We received an "A" rating from our insurance company due to the low number of claims.
- Changes to 2015-16 Calendar –
  - Currently, the Monday after Easter has been added as a day off as a gradual return of snow days.
- Promoting early literacy with new parents –
  - Dr. Root presented a new program he is developing to provide 3 hard cover children's books to families within the District with newborn babies. A partnership with the Fillmore Wide Awake Club Library is being cultivated to help put this program in place.

## 4. EXECUTIVE SESSION

- 4.1 Motion Hatch, second Roeske for the Board to enter into Executive Session at 8:20 pm, to discuss matters leading to the appointment, employment, suspension, promotion, discipline, dismissal, removal of any personnel or other legal matters for purposes specified in the open meeting law.

5 - Aye    0 – Nay    Motion Carried

- 4.2 Motion Roeske, seconded by Dean for the board to move out of Executive Session at 9:23 pm and regular meeting resumed.

5 - Aye    0 – Nay    Motion Carried

## 5. BUSINESS/FINANCE:

### 5.1 Business Administrator's Report

- Reviewed the second draft of the 16-17 expenditure budget.
- Reviewed tax cap calculations for the 16-17 budget.
- Reviewed 2015 tax rates for Fillmore and neighboring districts.
- Reviewed the BOCES Cooperative Purchasing Resolution.

- 5.2 Motion Hatch, second Dean for the Board of Education to approve the Treasurer's Report and to pay the necessary March bills with the Treasurer's Report to be presented at the April Board of Education meeting.

5 - Aye 0 – Nay Motion Carried

6. **OTHER ITEMS:** The date of the next Board meeting will be April 21, 2016.

7. **CONSENT VOTE:**

Motion Roeske, second Hatch to approve the minutes of February 11, 2016 Board of Education meeting.

5 - Aye 0 – Nay Motion Carried

8. **APPROVAL OF ADDENDUM:**

8.1 Motion Dean, second Hatch to add addendum to the agenda.

5 - Aye 0 – Nay Motion Carried

8.2 Motion Roeske, second Dean to approve the following substitute non-instructional appointment:

NAME	POSITION	EFFECTIVE DATE
Aron Michael Cole	Cleaner	Retroactive to 3/16/16

Individual listed is fingerprinted and has full clearance for employment.

5 - Aye 0 – Nay Motion Carried

9. **OLD BUSINESS - None**

10. **NEW BUSINESS**

10.1 Motion Dean, second Hatch to approve the following Cooperative Purchasing Annual Resolution:

**WHEREAS,** It is the plan of a number of public school districts in Cattaraugus County and Allegany County, New York, to bid jointly for **various supplies, commodities, and/or services in the 2016-2017 fiscal year, and**

**WHEREAS,** The Fillmore Central School District is desirous of participating with other school districts in Cattaraugus and Allegany Counties in the joint bidding of all or some of the supplies, commodities, and/or services as mentioned above, as authorized by General Municipal Law, Section 119-0, and as determined by district need, and

**WHEREAS,** The Board of Cooperative Educational Services and Boards of Education wish to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting of the results to the Board of Cooperative Educational Services and Boards of Education and making recommendations thereon; therefore,

**BE IT RESOLVED,** That the Fillmore Central School Board of Education hereby appoints the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Educational Services to represent it in all matters related above, and,

**BE IT FURTHER RESOLVED,** That the Fillmore Central School Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned supplies, commodities, and/or services, and,

**BE IT FURTHER RESOLVED,** That the Fillmore Central School Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and,

**BE IT FURTHER RESOLVED,** That the Fillmore Central School Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality

standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all negotiations with the successful bidder(s).

5 - Aye 0 – Nay Motion Carried

#### 10.2 Capital Project Resolution Accepting and Awarding a Bid.

Motion Hatch, second Roeske to adopt the following resolution:

RESOLUTION DATED MARCH 16, 2016 AUTHORIZING THE ACCEPTANCE OF A BID AND AWARDING OF A CONTRACT BY THE FILLMORE CENTRAL SCHOOL DISTRICT, ALLEGANY AND WYOMONG COUNTIES, NEW YORK, PURSUANT TO THE GENERAL MUNICIPAL LAW RELATING TO THE CAPITAL CONSTRUCTION PROJECT OF 2016.

**WHEREAS**, the Board of Education of the Fillmore Central School District, Allegany and Wyoming Counties, New York, by public notice duly published according to the provisions of the General Municipal Law, invited sealed proposals for the furnishing of materials and labor necessary for a capital construction and renovation project of the buildings of the Fillmore Central School District, and

**WHEREAS**, all such proposals received were received and opened by officials of the Fillmore Central School District at a meeting held on February 18, 2016 at 2:00 pm, which was the time and place specified in said public notice, or as soon thereafter as was feasible, and

**WHEREAS**, all such sealed bids have been reviewed by the architects, engineers, attorney and officials of the Fillmore Central School District, and have been duly considered at this meeting by the full membership of the Board of Education, and

**WHEREAS**, the Board of Education has determined who was the lowest responsible bidder for each of the following specified contracts, that the contracts were in proper form, or that there were technical and formal deficiencies in certain of the bids which did not affect the substance and meaning of the bids and that it was in the interests of the Fillmore Central School District to waive any such informalities for all of the bidders, and that the bidders had submitted bid bonds in the amounts specified and required by the public notice and by the plans and specifications therefor, and

**WHEREAS**, due consideration of all factors having been given to all such bids and proposals.

**THEREFORE, NOW BE IT RESOLVED**, that the following bid and proposal by the specified contractor is hereby accepted and the contract be awarded to the named contractor at the amount specified for the contract, and the contract hereby awarded shall include the base bid only, to wit:

- a. General Construction - bid proposal by Kinley Corp. of NY. is accepted and awarded at a bid price of \$3,799,000 + alternate GC12 – Type A windows at \$249,600 and GC16 – door, hardware at \$13,500 and GC17 long jump and shot puts \$4,100 and two months of the temporary kitchen at \$18,000 being the base bid.
- b. Electrical Construction - bid proposal by Blackmon Farrell Electric, Inc. is accepted at a bid price of \$593,000, being the base bid.
- c. Plumbing Construction - bid proposal by MKS Plumbing Corp. is accepted at a bid price of \$340,000, being the base bid.
- d. HVAC Construction - bid proposal by Crosby-Brownlie, Inc. is accepted at a bid price of \$747,800, being the base bid.
- e. Asbestos Abatement - bid proposal by Epic Env. Contracting is accepted at a bid price of \$31,520, being the base bid.

And be it

**FURTHER RESOLVED**, that this Board of Education enter into a contract with each of the aforesaid contractors for the amounts specified in the preceding section of this resolution, and in accordance with their bid proposals, and the plans and specifications for said public work, all said contractors to be approved by David T. Pullen, Esq., Attorney for the Fillmore Central School District, and all said contracts shall provide for the furnishing of further security for the performance of said contracts as specified in the aforesaid public notice and plans and specifications, and be it

**FURTHER RESOLVED**, that the President of the Board of Education or Superintendent are hereby authorized to execute and sign all such contracts and related documents as the representative and agent of this Board of Education, and be it

**FURTHER RESOLVED**, that this resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Thomas Parmenter voting	Aye
Marcus Dean voting	Aye
Paul Cronk voting	Aye
Faith Roeske voting	Aye
Sara Hatch voting	Aye

5 - Aye    0 – Nay    Motion Carried

10.3 BOARD OF EDUCATION AGREES TO PROCEED WITH FLOOR REPLACEMENT

Motion Dean, second Cronk to proceed with replacing 8 classroom V.C.T. floors as part of the scope for the 0001-009 project. This portion of the project is included in State Contract pricing, is subject to state aid and will not exceed \$48,000.

5 - Aye    0 – Nay    Motion Carried

10.4 Motion Hatch, second Dean to allow the School Superintendent to approve change orders as needed in order to complete the scope of work included in project number 0001-009.

5 - Aye    0 – Nay    Motion Carried

10.5 Motion Dean, second Roeske to approve the following resolution:

**Resolved** that the Board of Education of the Fillmore Central School District hereby ratifies the Agreement between the Fillmore Administrator’s Association and the Fillmore Central School Board of Education, July 1, 2016 to June 30, 2021. The Board of Education authorizes the Superintendent of Schools to sign that agreement.

5 - Aye    0 – Nay    Motion Carried

10.6 Motion Hatch, second Cronk to approve the following resolution:

**Resolved** that the Board of Education of the Fillmore Central School District hereby approves the MOA agreement on March 16, 2016 between the Fillmore Administrator’s Association and the Fillmore Central School Board of Education. The Board of Education authorizes the Superintendent of Schools to sign that agreement.

5 - Aye    0 – Nay    Motion Carried

10.7 Motion Roeske, second Hatch to approve the following change to the school calendar: There will be no school on Monday, March, 28, 2015 due to having an additional snow day remaining at the end of the school year.

5 - Aye 0 – Nay Motion Carried

10.8 Motion Hatch, second Dean to approve the proposed 2016-2017 School Calendar.

5 - Aye 0 – Nay Motion Carried

**11. PERSONNEL**

11.1 Motion Roeske, second Cronk to approve the following Coaching Appointment for 2015-2016 school year:

NAME	POSITION	EFFECTIVE DATE
Jeff Fuller	Modified Baseball Coach	3/16/16

5 - Aye 0 – Nay Motion Carried

**12. CSE/CPSE RECOMMENDATIONS**

12.1 Having reviewed the recommendations developed by the CSE/CPSE for special education programs and services from February 11, 2016 to March 15, 2016, a motion was made by Dean, seconded by Hatch to hereby approve said recommendations.

5 - Aye 0 – Nay Motion Carried

**13. EXECUTIVE SESSION - NONE**

**14. ADJOURNMENT**

Motion Roeske, second Hatch that the board adjourn meeting at 10:05 pm.

5 - Aye 0 – Nay Motion Carried

**15. IMPORTANT DATES/INFORMATION**

- High School Drama – March 16, 17 & 18
- Spring Recess – March 21 – 28